

Subject: Re: Request Approval of Sample Petition Signature Page

From: Rick Scott

Date: 03/01/2017 10:05 AM

To: Lorena Parker

Lorena,

When the BID's management plan and Engineer's report have been finalized and approved, the **attached format** and information is what should be used for the petitions. The petition itself should include: APN, Site Address, Assessment Amount and Percentage and the information statement regarding who can sign.

Additionally, State law requires that the petition shall include a summary of the management district plan and that summary shall include all of the following:

(1) A map showing the boundaries of the district.

(2) Information specifying where the complete management district plan can be obtained.

(3) Information specifying that the complete management district plan shall be furnished upon request.

(4) A brief description of the proposed improvements, maintenance, and activities, the amount of the proposed assessment, a statement as to whether the assessment will be levied on property or businesses within the district, a statement as to whether bonds will be issued, and a description of the exterior boundaries of the proposed district. The descriptions and statements do not need to be detailed and shall be sufficient if they enable an owner to generally identify the nature and extent of the improvements, maintenance, and activities, and the location and extent of the proposed district.

Contact me if you have any questions.

On Tue, Feb 28, 2017 at 11:58 AM, Lorena Parker <lparker@sanpedrobid.com> wrote:

>

> Greetings,

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> We are preparing to print the petitions in anticipation of our MDP and ER approvals.

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> Please review the attached petition and petition summary and let us know if there is any additional information that needs to be included before we start printing.

>

> Thank you for your kind attention.

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> Best regards,

>

> Lorena Parker

> Executive Director

> San Pedro Property Owners' Alliance

> San Pedro Historic Waterfront

> Business Improvement District

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Rick Scott

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- [Attachments-218/PBID Petition template and signer information.pdf](#)